

**CITY OF TRAVELERS REST
PLAN REVIEW APPLICATION**

I acknowledge that it is my responsibility to:

1. Provide plan, minimum size drawings accepted 24" x 36".
2. Make application for septic tank or obtain sewer tap.
3. Soil and Water Conservation requirements on back (4).
4. Submit three (3) architect/engineering drawings that must include complete working plans for structure, electrical, plumbing, mechanical & site plan.
5. Floodplain: If applicable (obtain development and utility permits).

Project Name: _____

Tax Map #: _____ District _____ Tax Map #: _____ Block _____ Lot No. _____

Location: _____

Building Size: _____ Proposed Use: _____

Estimated Cost of Project (Include Elec., Plumbing, Mech.): _____

Contact Person: _____ Phone #: _____

Contact (Full) Address: _____

Owner's Name: _____ Phone #: _____

Is Project on Septic Tank? _____ or Sewer? _____ (See Item 2 Above)

Do Plans Have Architect Seal? _____ Has There Been A Preliminary Review? _____

I Have Read And Understand The Above (Signature) _____

Date: _____ Time: _____

OFFICE USE ONLY

Plans Received By: _____ Date: _____ Time: _____

Permit Type:

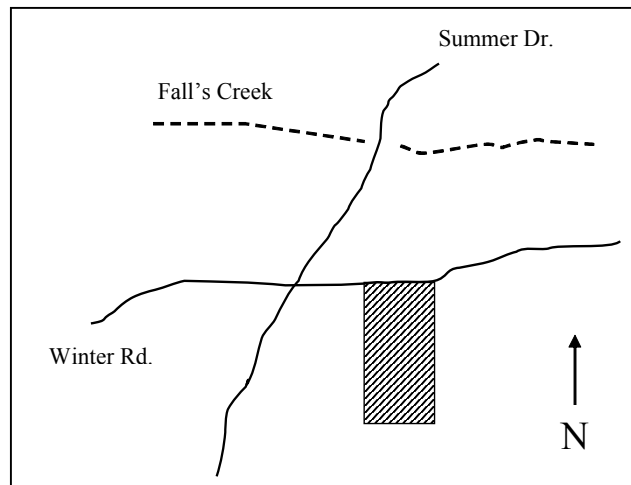
- | | |
|--|---|
| <input type="checkbox"/> Small Job Exempt From Plan Review | <input type="checkbox"/> Full Review |
| <input type="checkbox"/> Foundation Only | <input type="checkbox"/> Tenant Up-Fit |
| <input type="checkbox"/> Shell Only | <input type="checkbox"/> Interior Work Only |

Comments: _____

**BEFORE PROJECT IS PERMITTED – SEWER OR
SEPTIC TANK MUST BE APPROVED**

CITY OF TRAVELERS REST – CHECKLIST FOR PLANS

1. **NAME OF PROJECT:** Must stay the same throughout the process of Plan Review, (Soil, Water Conservation, Zoning and Permit).
2. Name and telephone number of contact person must be provided.
3. Approval of SEPTIC TANK OR PUBLIC SEWER must be obtained for issuance of permit.
4. **SOIL & WATER CONSERVATION:** Five site plans with topography, retention pond, location of storm drainage, calculations and sediment control. Permit must be obtained from DHEC.
5. **ZONING:** Two (2) site plans, engineers scale, not less than 100 ft. to 1 in. required. Site plan must include shape and dimension of lot, all road right of ways, dimension, shape and location of all buildings, existing and proposed on the lot; location and dimension of off-street parking, drainage plans and means of egress and ingress: tax map ID number, a location map, all signs – shape and height (SEE SAMPLE LOCATION MAP BELOW).



6. **ARCHITECTURAL PLANS:** Floor and Elevators, Architectural Stamp (3 copies). Must comply with state Requirements for Architectural Board of SC ***** HANDICAPPED REQUIREMENTS must be met on ramps, parking, restrooms and access to public buildings per 1980 ANSI A-177.1 which is required by the State of SC. Owners/Tenants are responsible for compliance with ADA Requirements.
7. **STRUCTURAL PLANS:** Foundation, wall and roof details, sectional drawings (2 copies). Plans must comply with state requirements for Engineering Board of SC.
8. **ELECTRICAL PLANS:** Lighting layout, panel location, breaker schedule, size of service amps, riser diagram, and number of circuits (2 copies).
9. **PLUMBING PLANS:** Drainage, waste, vents, isometric plan, pipe sizes, fixture schedule, water and sewer service and location of water heater.
10. **MECHANICAL PLANS:** Equipment location, size of equipment, duct system, ventilation system, fire protection, equipment fuel, and condensate pipe (2 copies).
11. **SPRINKLER SYSTEM:** Shall be submitted directly to South Carolina State Fire Marshall's office, if applicable.
12. **A GENERAL CONTRACTOR LICENSE** is required when the overall job cost exceeds \$330,000.00. STATE LAW.
13. **A MECHANICAL CONTRACTOR LICENSE** is required when cost exceeds \$17,500. Mechanical Contractor is one who undertakes any plumbing, heating, air conditioning or electrical work. STATE LAW.